

## FIFTEENTH ANNIVERSARY

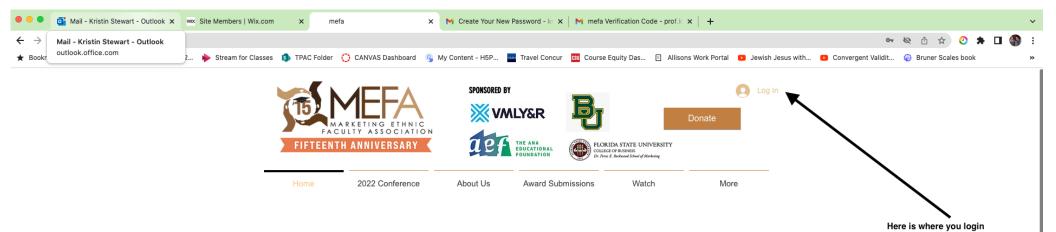
Existing or Past Member's Guide

Checking and Updating membership – How-To

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## How-To (Already have an account)

- 1. Go to mefassoc.org
- 2. In the top right-hand corner of the webpage, click Log in (see example on page 3)
- 3. If you already have an account,
  - 1. Click "Already a member? Log in" (see example on page 4) and go to step 4 below
  - 2. Note: If you do not already have an account, stay on the Sign Up page to create an account and skip the below steps and <u>go to page 7</u>.
- 4. Then click the box that says, "log in with email" (see example on page 5)
- 5. With with the email that you most recently purchased a MEFA membership with, log in.
  - 1. If you forgot your password, select "Forgot Password?" at the bottom of the Log In form
  - 2. Follow the steps to reset your password, then return to the MEFA homepage to again complete steps 3-7
- 6. Once you have logged in, you can click the "Hello Your Name" drop down and select My Subscriptions (see example on page 6).
- 7. There you can see your most recent membership purchase and update it if it is expired.
- 8. Contact <u>kstewart@csusm.edu</u> if you have questions

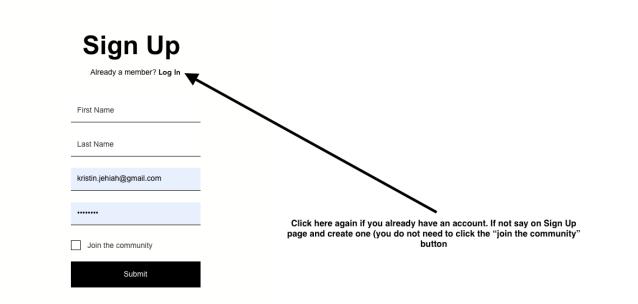


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Watch it here >

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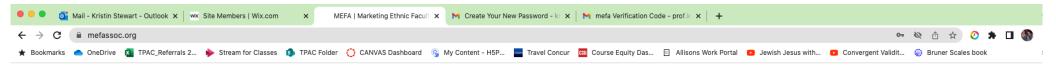




If you create a new account, you will be asked to verify the email address before you can access your account.

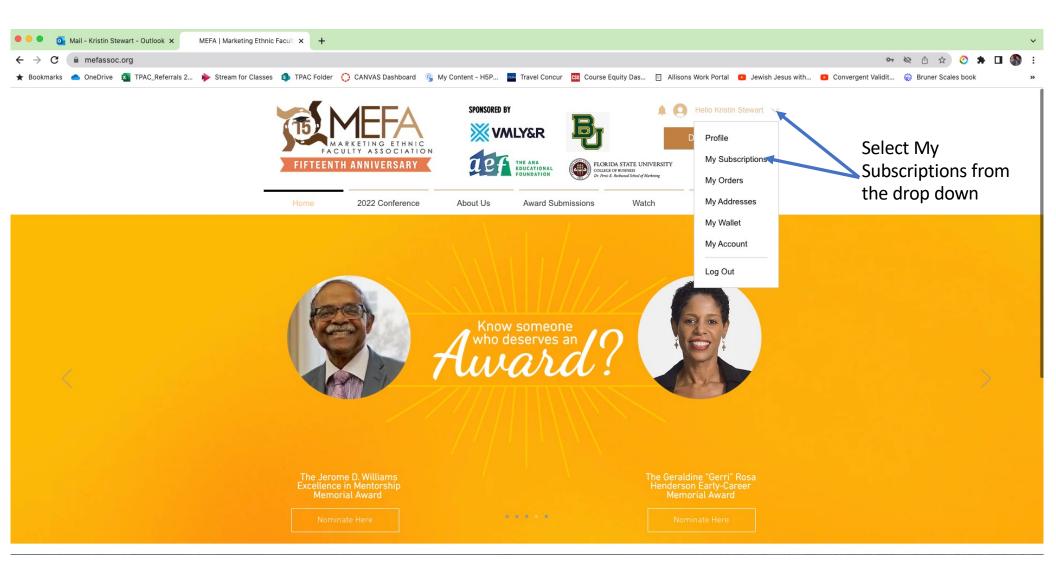
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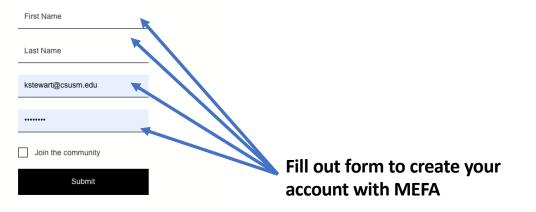
How-To (Need to sign up for account)

- Input your first and last name, email and password (see page 8 below)
- Next complete the CAPTCHA question
- Next you will be asked to verify your email address
- Once complete, you will need to return to mefassoc.org to follow steps 3-7 on page 2

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Already a member? Log In



You do not need to select, join the community

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